

Recruiting for a “Chief of Staff”- Elevar Equity (Bangalore)

Elevar Equity, a human-centered capital firm, invests in transformative and scalable ventures focused on underserved customers in low income communities in India and Latin America. Led by an entrepreneurial emerging markets team regarded as pioneers in impact investing, Elevar has been the founding or early growth capital in several profitable and affordable distribution models. Elevar’s investments span financial services, education, agriculture, healthcare and housing. The Elevar Method of investing has democratized access to essential products and services for over 25 million underserved customers and catalyzed billions of dollars of capital into more than 35 companies.

POSITION & RESPONSIBILITIES:

The role is to support and work with Sandeep Farias (Founder and MD) in all his organizational and leadership priorities at Elevar. Consequently, day to day responsibilities would include administrative work, project management, internal and external coordination / communication, involvement in operations and processes, research and data analysis; and for the right candidate, involvement and contribution towards Elevar’s strategic direction. In effect, we are looking for a Chief of Staff who has a strong desire to work as a generalist, particularly since this is not an investing role at Elevar.

CRITERIA TO BE AN ELEVARIAN:

We are looking for a candidate who has a rare mix of confidence, integrity, curiosity, empathy and humility, and who strives for excellence. Successful candidates will need to meet the following criteria:

- Attention to detail (can find a needle in a haystack, including potential errors in this job description), a willingness to work hard / take ownership (bias for immediate action), a wonderful sense of humor (ability to laugh at oneself), the ability to take instant feedback (an opportunity for growth) and be a team player (organizational goals over individual credit).
- Demonstrated and proven quantitative and analytical skills, research capabilities, project management skills in a relevant field and the ability to undertake projects and produce quality and timely results.
- Strong interpersonal skills, an ability to work with a cross-continental and diverse team and strong communication skills (written, spoken and presentation skills) with a bias for simplicity and clarity.

APPLYING:

If you feel a sense of urgency to drive transformational change for low-income communities and have a deep desire to work at Elevar and in this particular role, we would love to hear from you. You will need to submit your resume and a cover letter to recruit@elevarequity.com with the subject line “COS at Elevar”. We have deliberately not prescribed any specific educational background or years of experience, so please be sure to tell us why this opportunity is the right role for you given where you are in your career, your overall approach to the role (including what your title could be) and how you would approach the first 30 days at Elevar. Elevar is an Equal Opportunity Employer.